

PTFA Minutes dated: 11th November 2025

Chaired by Kath Tisdale

Apologies sent by Codie Jones (secretary), Hayley Angell (Treasurer), Nicky Jones, Zoe Williams, Emily?

- Minutes from previous meeting read out and agreed as representative
- Summer fete total - £2000 +
- The Christmas Fayre is on the 6th of December
- Wreath making previous action – explored and very expensive. Have explored purchasing of kits and will investigate this for future events, not this year
- Family fun day was a real success
- The outdoor toys bought by the PTFA were ordered and are being used.
- The Twinkl phonic aligned reading books have been ordered and are being used.
- Explored fundraising through a London Marathon place, this needs to be done at least a year ahead. We shall investigate this.

Treasurer report:

Over £18,000 in the bank

Income is up, though fete takings were marginally down.

Total income £6664

Total outgoings £2,799.81

This total will change as the PTFA have just fully funded a new Achiever Bed at £8500

Income from Easy Funding £42 this month

‘Flying Colours’ Band event at the legion raised £100. This was a very good band however we need a much better turn out.

Advertising and reaching a wider audience need to elevate and reach more people.

Christmas Fayre, 6th December:

Range of charities and independent stalls are taking part. Stalls have cost £15 each and most of this has already been paid. We do need some volunteers; overall it should be low impact to run.

Journey to the West Pole, 7th December.

Advertisement has been put out; however, we need to vastly elevate this. Likely some elevated outlay in order to run, we do not have a grant or similar to do so and therefore we need to be creative and well planned. This has been ‘gifted’ to us by the council along with a lot of props, however, more are required and it takes a lot of work. It is

important that it is recognised as a community event, and not just a Westfield Event. Kath has tried to contact other local schools but not yet successful. She will be trying again this week. Sian is going to see if she can involve the Weobley PTFA when she goes to the meeting tomorrow evening.

Kath put forward the plan which entailed minimum use of the internal school building, worked around the perimeter of the Westfield site and culminating in the sensory garden with the white witch.

Julie put forward an alternate area in school which may alleviate some of the run-up work as Woodpeckers and 6th form may be able to support. It would also mean people can come straight in from the street/carpark rather than travel through school or come in off a smaller street.

We need 12 elves and a Santa Claus. We are not quite there but close.

Liams mum expressed that she had a lot of Christmas decorations that she could loan, including blow up characters (depending on what they planned to use for this year themselves).

Kerry put forward some decorations that worked in the past having been an active part of the programme when the council ran the event. She said that small trees decorated were popular, and people bought them at the end of the event pre decorated. This created some revenue as well. Some concern over the extend of spend to run the event – a separate meeting to be held to thrash out all the logistics and requirements fully. The event is in 4 weeks. Kerry also mentioned access to Quick Skip if we are worried about disposal of rubbish.

- We shall meet on the 18th of November at 3:30 to discuss all logistics of the event.

Bingo:

We have 3 hampers made upstairs and *Liams mum* has made two. We do need more. We also need other prizes. We have previously had donations from local businesses and had a letter which was given to them. We need to find this, update it and take it around all businesses in the town and local community.

- Kath is going to make a sign-up sheet for volunteering for each of the events to try and drum up support, and to ensure the events can run smoothly.

Next meeting to be the AGM, date to be confirmed.

Kath thanked all attending.

Meeting Ended

